

HOLIDAY SHORES FIRE PROTECTION DISTRICT

March 18, 2025 at 7:30 p.m.

Minutes of Regular Meeting of District Trustees

Meeting called to order by President Henke at 7:30 p.m.

Trustees Russ Henke, Larry Bussmann and Doug Saye (remote) were in attendance. Also in attendance was Fire Chief Jim O'Brien.

Minutes for the February regular meeting were approved as presented. Motion by Bussman, seconded by Henke.

Correspondence:

None

Treasurer's Report:

Report as of February 28, 2024 was given and approved. Motion by Bussman, seconded by Henke.

Money In:	\$ 4,980.34
Money Out:	\$ 25,678.08

Account Balances:

Checking Account	\$ 37,015.90
Money Market	\$ 248,268.83

Loan #1 (3310)	\$ 157,885.52
Loan #2 (3361)	\$ 88,354.03
Credit Card	\$ 8,146.37

OLD BUSINESS:

None

NEW BUSINESS:

None

VOLUNTEER'S REPORT:

President Bagby emailed the board a membership report. Membership numbers (18) and call attendance as well as training and events were discussed. There are two current candidates.

CHIEF'S REPORT:

- 44 calls YTD
- Discussed using some allocated funds for building repairs
- Discussed fire on St. James

PUBLIC COMMENTS:

None

TRUSTEE COMMENTS:

Next month will have a budget discussion.

No further business was discussed or brought up; motion by Saye and seconded by Bussman and the meeting was adjourned at 8:08 p.m.

Submitted by

Doug Saye, HSFPD Secretary/Treasurer

HOLIDAY SHORES FIRE PROTECTION DISTRICT
ACCOUNT BALANCES AND EXPENSES THROUGH 03/31/25

Checking	\$ 19,665.54
Money Market	\$ 248,690.55
Loan 1	\$ 157,885.52
Loan 2	\$ 88,354.03
CC Balance	\$ 10,531.45
Money In	\$ 4,788.28
Money Out	\$ 21,716.92
Credit Card Charges	\$ 10,981.94

HSFPD
Balance Sheet
As of March 31, 2025

	Mar 31, 25
ASSETS	
Current Assets	
Checking/Savings	
CD 5824	0.00
CD 5825	0.00
Checking x6143	19,665.54
Checking Closed	0.00
Checking EDW	0.00
Money Market x6176	248,690.55
Money Market Closed	0.00
Savings 3308	0.00
Savings 7109	0.00
Total Checking/Savings	268,356.09
Total Current Assets	268,356.09
TOTAL ASSETS	268,356.09
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
First Mid Bank - CC	10,531.45
Total Credit Cards	10,531.45
Other Current Liabilities	
Loan	157,885.52
Loan 2	88,354.03
Loan 7149	0.00
Total Other Current Liabilities	246,239.55
Total Current Liabilities	256,771.00
Total Liabilities	256,771.00
Equity	
Opening Balance Equity	-344,414.97
Retained Earnings	264,857.14
Net Income	91,142.92
Total Equity	11,585.09
TOTAL LIABILITIES & EQUITY	268,356.09

12:07 PM

04/13/25

Accrual Basis

HSFPD Transaction Detail by Account March 2025

Type	Date	Num	Adj	Name	Memo	Cir	Split	Debit	Credit	Balance
Checking x6143										
Check	03/03/2025				14588424 CARDMEMBER SERV WEB ...	X	First Mid Bank -...		3,944.34	-3,944.34
Check	03/05/2025	1540		Banner Fire Equipme...	Memo:910777567 Check Paid	X	-SPLIT-		3,115.66	-7,060.00
Check	03/07/2025	1541		FirePrograms	annual software cost	X	204 Computer ...		1,002.00	-8,062.00
Check	03/07/2025	1542		Illinois Public Risk Ru...	April Worker's Comp	X	701 Insurance E...		1,573.00	-9,635.00
Check	03/07/2025				121180412 FLEET COR FUNDING BT0...	X	408 Gasoline a...		221.32	-9,856.32
Deposit	03/10/2025				21556039 State of Ill Commercial AC66...	X	701 Insurance E...	182.86		-9,673.46
Deposit	03/14/2025				25192885711 MADISON COUNTY DIS...	X	906 - Insurance ...	987.14		-8,686.32
Check	03/20/2025				12493280 AMERENIL UTIL.BILL XXXX...	X	304 Utilities		329.23	-9,015.55
Check	03/25/2025				100203006035 ATT Payment XXXXX60...	X	203 Telephone ...		168.81	-9,184.36
Check	03/25/2025	1546			910408693 Check Paid	X	308 Mowing & ...		1,500.00	-10,684.36
Check	03/25/2025	1543			910442080 Check Paid	X	306 Sanitation (...		48.79	-10,733.15
Check	03/26/2025	1545			910589083 Check Paid	X	402 Fire Equip...		130.50	-10,863.65
Check	03/26/2025	1544			910574549 Check Paid	X	204 Computer ...		4,748.76	-15,612.41
Check	03/27/2025				92481450217 Southwestern Ele WEB ...	X	304 Utilities		281.99	-15,894.40
Check	03/27/2025				16959037 CARDMEMBER SERV WEB ...	X	First Mid Bank -...		4,652.52	-20,546.92
Deposit	03/28/2025				25192896565 MADISON COUNTY Fina...	X	907 - Tax Recei...	3,176.67		-17,370.25
Deposit	03/28/2025				25192897463 MADISON COUNTY DIS...	X	907 - Tax Recei...	19.89		-17,350.36
Total Checking x6143								4,366.56	21,716.92	-17,350.36
Money Market x6176										
Deposit	03/31/2025				Deposit	X	Interest Earned	421.72		421.72
Total Money Market x6176								421.72	0.00	421.72
First Mid Bank - CC										
Check	03/03/2025				14588424 CARDMEMBER SERV WEB ...	*	Checking x6143	3,944.34		3,944.34
Credit Card Charge	03/07/2025			Amazon	various credit card charges; big items tr...	*	-SPLIT-		3,529.63	414.71
Credit Card Charge	03/13/2025			Fiverr	SOG editing/table of content works	*	108 Misc. Admi...		13.55	401.16
Credit Card Charge	03/14/2025			Federico	repairs on tailgate-utility truck	*	404 Vehicle Pur...		1,055.75	-654.59
Credit Card Charge	03/17/2025			Benchmade Inc	replacement knife - broke on scene	*	103 Fire Chief ...		188.59	-843.18
Credit Card Charge	03/17/2025			WPSG	fire gloves	*	503 Individual P...		193.04	-1,036.22
Credit Card Charge	03/17/2025			Amazon	wall hooks	*	301 Miscellaneo...		25.63	-1,061.85
Credit Card Charge	03/17/2025			Tacticalgear.com	fire coveralls	*	503 Individual P...		218.68	-1,280.53
Credit Card Charge	03/17/2025			Amazon	nut driver set/amazon prime	*	-SPLIT-		68.40	-1,348.93
Credit Card Charge	03/19/2025			Task Force Tips	bracket for blitzforce port monitor - bein...	*	402 Fire Equip...		308.80	-1,657.73
Credit Card Charge	03/19/2025			Hoserack.com	2 1/2" nozzle for 3360	*	402 Fire Equip...		517.98	-2,175.71
Credit Card Charge	03/25/2025			Casey's	breakfast for training	*	502 Firemen Ex...		50.08	-2,225.79
Credit Card Charge	03/26/2025			SOS Safety Internatio...	bracket for blitzforce port monitor	*	402 Fire Equip...		328.02	-2,553.81
Credit Card Charge	03/26/2025			Winnelson	plumbing supplies for bathroom	*	303 Roof and P...		853.77	-3,407.58
Check	03/27/2025				16959037 CARDMEMBER SERV WEB ...	*	Checking x6143	4,652.52		1,244.94
Credit Card Charge	03/28/2025			RP Lumber	supplies for remodel downstairs	*	303 Roof and P...		1,390.32	-145.38
Credit Card Charge	03/31/2025			MCR Medical	baby manikin clicker	*	403 EMS Equip...		14.93	-160.31
Credit Card Charge	03/31/2025			Amazon	adult manikin clickers	*	403 EMS Equip...		58.77	-219.08
Credit Card Charge	03/31/2025			Negwer Door Systems	doors for remodel	*	303 Roof and P...		2,166.00	-2,385.08
Total First Mid Bank - CC								8,596.86	10,981.94	-2,385.08
TOTAL								13,385.14	32,698.86	-19,313.72

HSFPD Profit & Loss Budget vs. Actual May 1, 2024 through April 13, 2025

	May 1, '24 - Apr 13, 25	Budget	\$ Over Budget	% of Budget
Income				
900 Receipts				
904 - Cash on Hand (Beg of Yr)	0.00	65,629.00	-65,629.00	0.0%
905 - Savings Transfer	0.00	5,000.00	-5,000.00	0.0%
906 - Insurance Levy	14,323.26	29,578.66	-15,255.40	48.4%
907 - Tax Receipts	287,324.11	271,753.93	15,570.18	105.7%
909 - Grants	1,150.00	0.00	1,150.00	100.0%
911 - Property Replacement Tax	783.25	4,200.00	-3,416.75	18.6%
912 - Ft. Russell	15,000.00	15,000.00	0.00	100.0%
915 - Vehicle Sales	115,000.00	115,000.00	0.00	100.0%
Total 900 Receipts	433,580.62	506,161.59	-72,580.97	85.7%
Interest Earned	4,419.90	0.00	4,419.90	100.0%
Total Income	438,000.52	506,161.59	-68,161.07	86.5%
Expense				
100 Administrative Expenditures				
101 Dues and Meeting Expenses	538.00	500.00	38.00	107.6%
102 Trustees Expenses	2,837.50	3,500.00	-662.50	81.1%
103 Fire Chief Expenses	2,450.93	1,750.00	700.93	140.1%
104 Trustee Salaries	0.00	1,800.00	-1,800.00	0.0%
105 Tax Withholding	13,770.58	18,000.00	-4,229.42	76.5%
106 Legal Fees And Costs	3,362.16	3,000.00	362.16	112.1%
107 Annual Audit Expenses	0.00	3,500.00	-3,500.00	0.0%
108 Misc. Administrative Exps	1,428.94	3,000.00	-1,571.06	47.6%
109 Reserves	0.00	1,500.00	-1,500.00	0.0%
Total 100 Administrative Expenditures	24,388.11	36,550.00	-12,161.89	66.7%
200 Other Miscellaneous Expendi				
201 Billing & Grant Expenditure	0.00	500.00	-500.00	0.0%
202 Postage	104.45	150.00	-45.55	69.6%
203 Telephone and Communication	1,848.09	2,750.00	-901.91	67.2%
204 Computer Software & Support	10,791.85	7,500.00	3,291.85	143.9%
206 Reserves	900.00	1,500.00	-600.00	60.0%
200 Other Miscellaneous Expendi - Other	2,728.75	0.00	2,728.75	100.0%
Total 200 Other Miscellaneous Expendi	16,373.14	12,400.00	3,973.14	132.0%
300 Fire House Facilities And F				
301 Miscellaneous Firehouse Imp	15,571.34	25,000.00	-9,428.66	62.3%
303 Roof and Parking Lot	4,787.86	50,000.00	-45,212.14	9.6%
304 Utilities	5,300.34	6,000.00	-699.66	88.3%
306 Sanitation (Trash & Pest Co	2,950.63	3,500.00	-549.37	84.3%
307 Fire Station Cleaning	2,035.29	2,500.00	-464.71	81.4%
308 Mowing & Snow Removal	6,393.56	4,500.00	1,893.56	142.1%
309 Reserves	0.00	3,227.93	-3,227.93	0.0%
Total 300 Fire House Facilities And F	37,039.02	94,727.93	-57,688.91	39.1%
400 Vehicles, Equipment & Suppl				
401 Radios and Communications	2,536.80	2,500.00	36.80	101.5%
402 Fire Equipment Purchases &	10,527.76	12,000.00	-1,472.24	87.7%
403 EMS Equipment Purchases & S	7,314.65	7,500.00	-185.35	97.5%
404 Vehicle Purchase, Reserve t	112,622.79	115,000.00	-2,377.21	97.9%
405 Equipment Purchase, Reserve	11,411.17	15,000.00	-3,588.83	76.1%
406 Equipment and General Misc.	12,547.24	20,000.00	-7,452.76	62.7%
407 Vehicle Debt Service	62,000.00	62,000.00	0.00	100.0%
408 Gasoline and Oil	2,086.77	4,500.00	-2,413.23	46.4%
409 Repairs and Services	19,529.88	15,000.00	4,529.88	130.2%
410 Breathing Air Maint. & Cert	809.60	2,500.00	-1,690.40	32.4%
411 Reserves	10,178.71	8,129.00	2,049.71	125.2%
Total 400 Vehicles, Equipment & Suppl	251,565.37	264,129.00	-12,563.63	95.2%
500 Personnel				
501 Volunteer Training & Educat	3,933.25	3,000.00	933.25	131.1%
502 Firemen Expenses-POC	30,338.11	40,000.00	-9,661.89	75.8%
503 Individual Protective Gear	7,523.21	7,500.00	23.21	100.3%
504 Health, Safety and Medical	1,921.44	4,500.00	-2,578.56	42.7%
505 Member Testing	0.00	750.00	-750.00	0.0%
506 Member Uniforms	557.00	1,000.00	-443.00	55.7%
507 Reserves	7,007.72	7,500.00	-492.28	93.4%
Total 500 Personnel	51,280.73	64,250.00	-12,969.27	79.8%
600 Contract Services				
601 Hazmat Team Membership	0.00	350.00	-350.00	0.0%
602 MABAS Annual Dues	0.00	500.00	-500.00	0.0%
603 Annual Misc. Contract Servi	274.60	2,000.00	-1,725.40	13.7%
604 Reserves	120.58	2,500.00	-2,379.42	4.8%
Total 600 Contract Services	395.18	5,350.00	-4,954.82	7.4%
700 Insurance				
701 Insurance Expenses	21,020.79	25,000.00	-3,979.21	84.1%
702 Reserves	0.00	2,578.66	-2,578.66	0.0%
Total 700 Insurance	21,020.79	27,578.66	-6,557.87	76.2%