HOLIDAY SHORES FIRE PROTECTION DISTRICT

March 18, 2025, at 7:30 p.m.

Agenda

Call to Order

Roll Call

Secretary's Report/Correspondence

Treasurer's Report/Monthly Accounting

<u>Old Business</u>

None on agenda

<u>New Business</u>

None on agenda

Volunteer's Report

Chief's Report

Public Comments

Trustees Comments

Adjournment

HOLIDAY SHORES FIRE PROTECTION DISTRICT

February 18, 2025 at 7:30 p.m.

Minutes of Regular Meeting of District Trustees

Meeting called to order by President Henke at 7:30 p.m.

Trustees Russ Henke, Larry Bussmann and Doug Saye (remote) were in attendance. Also in attendance were Fire Chief Jim O'Brien and Membership President Brian Bagby.

Minutes for the December regular meeting were approved as presented. Motion by Bussman, seconded by Henke.

Correspondence:

None

Treasurer's Report:

Report as of January 31, 2024 was given and approved. Motion by Bussman, seconded by Henke.

Money In:	$ 25,437.45
Money Out:	$ 19,763.91

Account Balances:

Checking Account	$ 58,093.96
Money Market	$ 247,888.51
Loan #1 (3310)	$ 157,885.52
Loan #2 (3361)	$ 88,354.03
Credit Card	$ 9,340.63

OLD BUSINESS:

None

NEW BUSINESS:

Discussion on the fuel tank behind the fire department. Bagby was approached by a vendor on replacing. Board gave approval to gather more information.

VOLUNTEER'S REPORT:

President Bagby provided a membership report. Membership numbers (18) and call attendance as well as training and events were discussed. There is one current candidate.

CHIEF'S REPORT:

- 22 calls YTD
- No personnel issues
- 3351 in full service

PUBLIC COMMENTS:

None

TRUSTEE COMMENTS:

Discussion around members that were not in compliance with required training at the end of the calendar year.

No further business was discussed or brought up; motion by Saye and seconded by Bussman and the meeting was adjourned at 7:49 p.m.

Submitted by

Doug Saye, HSFPD Secretary/Treasurer

HOLIDAY SHORES FIRE PROTECTION DISTRICT

ACCOUNT BALANCES AND EXPENSES THROUGH 02/28/25

Checking	$ 37,015.90
Money Market	$ 248,268.83
Loan 1	$ 157,885.52
Loan 2	$ 88,354.03
CC Balance	$ 8,146.37
Money In	$ 4,980.34
Money Out	$ 25,678.08
Credit Card Charges	$ 4,377.50

1:43 PM
03/16/25
Accrual Basis

HSFPD
Profit & Loss Budget vs. Actual
May 2024 through April 2025

	May '24 - Apr 25	Budget	$ Over Budget	% of Budget
Income				
900 Receipts				
904 - Cash on Hand (Beg of Yr)	0.00	65,629.00	-65,629.00	0.0%
905 - Savings Transfer	0.00	5,000.00	-5,000.00	0.0%
906 - Insurance Levy	13,336.12	29,578.66	-16,242.54	45.1%
907 - Tax Receipts	284,127.55	271,753.93	12,373.62	104.6%
909 - Grants	1,150.00			
911 - Property Replacement Tax	783.25	4,200.00	-3,416.75	18.6%
912 - Ft. Russell	15,000.00	15,000.00	0.00	100.0%
915 - Vehicle Sales	115,000.00	115,000.00	0.00	100.0%
Total 900 Receipts	429,396.92	506,161.59	-76,764.67	84.8%
Interest Earned	3,998.18			
Total Income	433,395.10	506,161.59	-72,766.49	85.6%
Expense				
100 Administrative Expenditures				
101 Dues and Meeting Expenses	538.00	500.00	38.00	107.6%
102 Trustees Expenses	2,837.50	3,500.00	-662.50	81.1%
103 Fire Chief Expenses	2,262.34	1,750.00	512.34	129.3%
104 Trustee Salaries	0.00	1,800.00	-1,800.00	0.0%
105 Tax Witholding	13,770.58	18,000.00	-4,229.42	76.5%
106 Legal Fees And Costs	3,362.16	3,000.00	362.16	112.1%
107 Annual Audit Expenses	0.00	3,500.00	-3,500.00	0.0%
108 Misc. Administrative Expens	1,216.77	3,000.00	-1,783.23	40.6%
109 Reserves	0.00	1,500.00	-1,500.00	0.0%
Total 100 Administrative Expenditures	23,987.35	36,550.00	-12,562.65	65.6%
200 Other Miscellaneous Expendi				
201 Billing & Grant Expenditure	0.00	500.00	-500.00	0.0%
202 Postage	104.45	150.00	-45.55	69.6%
203 Telephone and Communication	1,679.28	2,750.00	-1,070.72	61.1%
204 Computer Software & Support	6,028.69	7,500.00	-1,471.31	80.4%
206 Reserves	900.00	1,500.00	-600.00	60.0%
200 Other Miscellaneous Expendi - Other	2,728.75			
Total 200 Other Miscellaneous Expendi	11,441.17	12,400.00	-958.83	92.3%

HSFPD
Profit & Loss Budget vs. Actual
May 2024 through April 2025

	May '24 - Apr 25	Budget	$ Over Budget	% of Budget
300 Fire House Facilities And F				
301 Miscellaneous Firehouse Imp	15,545.71	25,000.00	-9,454.29	62.2%
303 Roof and Parking Lot	377.77	50,000.00	-49,622.23	0.8%
304 Utilities	4,689.12	6,000.00	-1,310.88	78.2%
306 Sanitation (Trash & Pest Co	2,803.84	3,500.00	-696.16	80.1%
307 Fire Station Cleaning	1,870.49	2,500.00	-629.51	74.8%
308 Mowing & Snow Removal	4,893.56	4,500.00	393.56	108.7%
309 Reserves	0.00	3,227.93	-3,227.93	0.0%
Total 300 Fire House Facilities And F	30,180.49	94,727.93	-64,547.44	31.9%
400 Vehicles, Equipment & Suppl				
401 Radios and Communications	2,536.80	2,500.00	36.80	101.5%
402 Fire Equipment Purchases &	9,189.05	12,000.00	-2,810.95	76.6%
403 EMS Equipment Purchases & S	7,240.95	7,500.00	-259.05	96.5%
404 Vehicle Purchase, Reserve t	111,567.04	115,000.00	-3,432.96	97.0%
405 Equipment Purchase, Reserve	11,411.17	15,000.00	-3,588.83	76.1%
406 Equipment and General Misc.	12,547.24	20,000.00	-7,452.76	62.7%
407 Vehicle Debt Service	62,000.00	62,000.00	0.00	100.0%
408 Gasoline and Oil	1,865.45	4,500.00	-2,634.55	41.5%
409 Repairs and Services	19,529.88	15,000.00	4,529.88	130.2%
410 Breathing Air Maint. & Cert	809.60	2,500.00	-1,690.40	32.4%
411 Reserves	10,178.71	8,129.00	2,049.71	125.2%
Total 400 Vehicles, Equipment & Suppl	248,875.89	264,129.00	-15,253.11	94.2%
500 Personnel				
501 Volunteer Training & Educat	3,933.25	3,000.00	933.25	131.1%
502 Firemen Expenses-POC	30,288.03	40,000.00	-9,711.97	75.7%
503 Individual Protective Gear	7,056.74	7,500.00	-443.26	94.1%
504 Health, Safety and Medical	1,626.44	4,500.00	-2,873.56	36.1%
505 Member Testing	0.00	750.00	-750.00	0.0%
506 Member Uniforms	557.00	1,000.00	-443.00	55.7%
507 Reserves	7,007.72	7,500.00	-492.28	93.4%
Total 500 Personnel	50,469.18	64,250.00	-13,780.82	78.6%
600 Contract Services				
601 Hazmat Team Membership	0.00	350.00	-350.00	0.0%
602 MABAS Annual Dues	0.00	500.00	-500.00	0.0%
603 Annual Misc. Contract Servi	274.60	2,000.00	-1,725.40	13.7%
604 Reserves	120.58	2,500.00	-2,379.42	4.8%
Total 600 Contract Services	395.18	5,350.00	-4,954.82	7.4%

HSFPD
Profit & Loss Budget vs. Actual
May 2024 through April 2025

	May '24 - Apr 25	Budget	$ Over Budget	% of Budget
700 Insurance				
701 Insurance Expenses	21,203.65	25,000.00	-3,796.35	84.8%
702 Reserves	0.00	2,578.66	-2,578.66	0.0%
Total 700 Insurance	21,203.65	27,578.66	-6,375.01	76.9%
800 General Fund/Misc	0.00	1,176.00	-1,176.00	0.0%
Business Expenses				
Interest Paid				
Loan	7,605.84			
Total Interest Paid	7,605.84			
Total Business Expenses	7,605.84			
Loan Payment				
Principal	-62,000.00			
Total Loan Payment	-62,000.00			
Total Expense	332,158.75	506,161.59	-174,002.84	65.6%
Net Income	**101,236.35**	**0.00**	**101,236.35**	**100.0%**

1:44 PM

03/16/25

Accrual Basis

HSFPD
Transaction Detail by Account
February 2025

Type	Date	Num	Adj	Name	Memo	Clr	Split	Debit	Credit	Balance
Checking x6143										
Transfer	02/01/2025				Funds Transfer	X	First Mid Bank -...		5,571.76	-5,571.76
Deposit	02/04/2025				Deposit	X	-SPLIT-	4,600.02		-971.74
Check	02/12/2025	1536		Data Tronics	3351 Install	X	404 Vehicle Pu...		16,424.06	-17,395.80
Check	02/12/2025	1537		Sinks, Josh	Snow/Ice removal	X	308 Mowing & ...		2,000.00	-19,395.80
Check	02/12/2025	1538		Holiday Shores Sanit...		X	304 Utilities		49.46	-19,445.26
Check	02/19/2025	EFT		Ameren Illinois		X	304 Utilities		341.86	-19,787.12
Check	02/19/2025	1539		Courtney Sickmeier	1/2 EMT reimbrusement; vaccine	X	502 Firemen E...		805.50	-20,592.62
Check	02/21/2025	EFT		Southwestern Electri...		X	304 Utilities		316.63	-20,909.25
Check	02/25/2025	EFT		AT&T		X	203 Telephone ...		168.81	-21,078.06
Total Checking x6143								4,600.02	25,678.08	-21,078.06
Money Market x6176										
Deposit	02/28/2025				Deposit	X	Interest Earned	380.32		380.32
Total Money Market x6176								380.32	0.00	380.32
First Mid Bank - CC										
Transfer	02/01/2025				Funds Transfer		Checking x6143	5,571.76		5,571.76
Credit Card Charge	02/03/2025			Google	email hosting		204 Computer ...		14.40	5,557.36
Credit Card Charge	02/05/2025			Amazon	12v power splitter cable		402 Fire Equip...		10.67	5,546.69
Credit Card Charge	02/05/2025			WPSG	premium gas can holder		402 Fire Equip...		113.80	5,432.89
Credit Card Charge	02/05/2025			Home Cleaning Cent...	FD cleaning		307 Fire Statio...		164.80	5,268.09
Credit Card Charge	02/28/2025			Amazon	numerous items detailed at the line ite...		-SPLIT-		4,073.83	1,194.26
Total First Mid Bank - CC								5,571.76	4,377.50	1,194.26
TOTAL								**10,552.10**	**30,055.58**	**-19,503.48**