

Holiday Shores Volunteer Fire Department

Monthly Meeting Minutes

January 26, 2015

The monthly meeting of the Holiday Shores Volunteer Fire Department was called to order Monday, January 26, 2015 at 1902 hours by President Jim O'Brien.

Members in Attendance: Aaron Baker, Michele Bell, Dana Blotevogel, Dale Bowles, Mark Brewer, Steve Cooper, Tim Dyer, Ryan Frank, Bobby French, Bobby French III, Mike Hayes, Cale Henke, Earl Herman, David Jacoby, Patti McDaniel, Jim O'Brien, Darl Opel, Mike Thoe, Mark Thornsberry, and Dave Wilson. A total of 20 members were in attendance: Quorum achieved.

Probationary Candidates: None

Junior Members: Emma Dyer

The following members were excused: Rayelynn Kidwell and Doug Saye

Not excused: Ann Clark, Todd Frank, Jane Langendorf; probationary candidates Blake Fry and John Lewis

A motion and second to forgo the reading of the minutes of the November 2014 meeting minutes was passed by a majority vote of the members present. There were no voiced changes, additions or deletions.

Treasurer's report for December was given. Reported finances for the association are: Checking \$8,410.19; Savings \$2,058.29 and Total funds \$10,469.48

The annual audit was coordinated by Saye and presented to the membership during the meeting. The content, including suggestions, was discussed and on a motion by Henke, second by Dyer the membership voted to accept the audit as presented.

The HSVFD was the recipient of a \$500.00 donation from the First National Bank of Staunton. A picture of the acceptance will be placed on the Facebook site.

OLD/UNFINISHED BUSINESS

- Money from the Foreign Tax Fund has been used to purchase a new overhead projector. Cabling and a mounting plate are needed before installation can be made. O'Brien handled the purchase and will follow up on this.
- A previous discussion, with resulting motion, concerning gasoline powered tools and the need for a mobile system of refilling these has yielded a new fuel caddy/mobile fuel filling station being put into use by the department. Members put together the new tool during work night and it has been filled with gasoline, including Stabil and is ready for use. Chief Cooper handled obtaining the caddy. Old fuel cans have been stored safely.

NEW BUSINESS

- Motion made by O'Brien with a second by Bobby French III was made: "HSVFD to renew the Corey McConnell Make a Difference Scholarship, with a \$1,000.00 value, to a new recipient who has made a difference in the community and will continue to make a difference through fire services and/or emergency medical services, or the most qualified candidate in community service." Motion passed. A scholarship committee was formed: O'Brien, Opel, Ryan Frank, Henke and McDaniel.
- Motion made by Henke and seconded by Wilson was made: "HSVFD to purchase a heavy duty creeper for truck maintenance, spending up to \$200.00." Motion was passed. Henke will follow-up.
- Motion by Jacoby and second by Henke was made: "HSVFD to form a committee to investigate possible improprieties of a recent membership voting which may have violated the HSVFD by-laws. The committee is to determine if there were improprieties and report back. No other action will be taken by the committee." Discussion ensued and motion passed.
Committee formed includes members: Chairman, Dale Bowles, Cale Henke, Bobby French, Bobby French III and Mark Brewer
- Chief Cooper reported that the annual Career to Date Calls has been tabulated and is posted. Dana Blotevogel passed 1,500 calls during 2014! Congratulations to Dana on this milestone. A few members are close to significant numbers (Ray Kidwell is 88 calls from 1,000; Cale Henke is 44 calls from 500 and Wilson is 68 calls away from 500, etc.) Thank you to all who give of their time to help the community.
- Chief Cooper discussed the number of persons available for calls during daytime hours and how there are fewer and fewer. All members were encouraged to come to all calls as is possible. A system is being instituted on Smart phones where members can let the department know of availability. Saye is coordinating this effort, and it possible a system of texting may be available for those without smart phones. The district trustees will be financially supporting this endeavor, which is on a trial basis.
- Chief Cooper has submitted a request for a grant from the Public Risk Fund, which has helped us obtain needed items in the past (ice suites – life vests), this year HSVFD is requesting \$758.00 to replace the medical suction equipment on 3351.

TRAINING

A revised 2015 training and special events schedule was sent out, prior to the meeting, via e-mail to members to review. Members are to see Captain O'Brien if they have input on the schedule.

Updated training hours for this quarter has been posted; a few people are in need of hours to be in compliance with requirements. This quarter ends January 31st.

New Truck Familiarization Sheets will be filled out on every member as he/she goes through each truck during the year. Officers are to check off the skill on the sheet when the member shows proficiency. All members will need a sheet filled out on each vehicle in order to receive the training credit.

- Previous
 - Monday – January 12th – Reports and Documentation
 - Saturday – January 24th – Truck Familiarization

- Upcoming
 - Monday – February 9th – Haz Mat Refresher
 - Saturday – February 21st – Ice and Cold Water Rescue
 - Saturday – July 25th – Technical Rescue

RESIGNATION OF OFFICERS OR MEMBERS

- Ray Kidwell has withdrawn his letter of resignation and request for Honorary status. He will need to catch up on training and other requirements.

ACCEPTING OF APPLICATION/MEMBERS

PROBATIONARY MEMBERS

- Blake Fry haws withdrawn his application for membership, he will be moving from the area.
- John Lewis is beginning his 2nd month of probation.

NEW APPLICANTS

- **None**

OFFICERS REPORTS

SAFETY OFFICER

- None

CHIEF

- Members were reminded to be wearing a reflective vest or our yellow jacket during medical calls, no exceptions; this is for members' safety.

Three new SOGs (Standard Operating Guidelines) have been developed

- SOG 2015/01 ***Physical Condition Disclosure*** – Members are to disclose any condition/situation which would limit his/her physical ability and any condition that may cause risk to the patient or crew.
- SOG 2015/02 ***Enroute Announcement – MABAS Box Alarm Cards*** – HSVFD will announce which MABAS Card is being followed while enroute. The first vehicle out makes this announcement in this order: HSVFD vehicle number, responding to location and for what, then announces – operating off of run card Number ____ (i.e. Thirty Three dash One One). All other on-scene reports remain the same under other SOGs. MABAS run cards went into effect on Monday, January 19th.
- SOG 2015/03 ***Accountability – Medical Calls***—Accountability tags will be used at all scenes per other SOGs. Members responding in 3351 without turn out gear are to make sure their name appears on the white board now installed in the cab. Any member arriving by personal vehicle will log themselves in on the board.

ASSISTANT CHIEF

- The on-scene information sheet is being expanded to include an area for multiple agencies. 3.

CAPTAINS

Darl Opel

- A spreadsheet has been made which includes all certifications and license expiration dates. Members are to look over the sheet and provide any of his/her information that is missing. Information is to be placed into Captain Opel's mailbox.

Jim O'Brien

- None

LIEUTENANTS

Mike Hayes

- None

Dave Jacoby

- None

Tim Dyer

- None

Todd Frank

- None

ENGINEERS

Ryan Frank

- None

Bobby French

- None

Trucks and Equipment

3310

- The hose bed needs to be measured for a new tarping. The trustees have agreed to finance this purchase.

3311

- A foam leak is occurring due to the foam cell being broken. Sentinel has been contacted. A new LED light is being obtained (there is a nationwide problem with this), until the replacement is done, Bobby French will check the hose is fitting.
- Members were again reminded to refuel the truck when the indicator is at $\frac{3}{4}$ full

- Three new batteries have been installed in the truck

3351

- Foam was leaking into the system and the pump developed a vapor lock. This is the same condition which occurred on the other chassis and was to have been fixed when the pump was transferred. Follow-up will occur.

3360

- A divider will be placed in the hose compartment
- The cab light is still out and will need to be checked
- Wheel chocks will be moved to the front
- The valves need to be worked monthly to keep them moving freely

3361

- All valves are moving freely and have been placed on a monthly maintenance schedule.
- A divider will go into the passenger side hose compartment
- The new pump runs well

3391

- None

Trailer

- None

STANDING COMMITTEES

BUILDING AND GROUNDS

- Lights on the exterior of the building have been serviced, but are still experiencing problems, an inspection revealed the conduit has openings in it allowing moisture in, this may or may not be the problem. The smaller lights over the doors have been installed by Aaron Baker and should be working now. Thank you Aaron.

COMPUTER

- No report

EXECUTIVE BOARD

- No report

ISO

- The lake is scheduled to be lowered this year (every 5 year event), this will allow for work to be accomplished on dry hydrants in various places on the lake.
- An issue was discussed regarding the dry hydrant on Sands pond.

PUBLIC RELATIONS

- No report

TRUCK AND EQUIPMENT

- Some new pagers have been ordered, however concerted efforts should be made to get pagers returned from those who leave the department.
- Reminder to members that the pager is our first line of communication for calls, but we have a system which allows for calls to our phones; however there is a delay of a few minutes on that system.

SIGN COMMITTEE

- The calendar was checked, there are 8 weeks to Spring

SPECIAL USE COMMITTEES

BUDGET

- A preliminary budget will be presented to the Trustees at their March meeting.

FUND RAISING

- Chicken and Beer dance was held January 24th – The event was well attended and attendees had an enjoyable time. We cleared \$2,135.00 and \$1,100.00 was donated to the Kidwell family from the 50/50 and a donation from the department.

A big Thank You goes out to Dave Jacoby for organizing and being the force behind the Dance.

Unfortunately a cooler with alcoholic beverages was found by security on the deck and a report was filed. HSVFD has been assessed a fine of \$100.00 for the infraction. Additionally, not all areas of the clubhouse were cleaned after the dance, per a list not available to those at the dance, and HSVFD must pay the \$75.00 cleaning fee. This incident will be presented at the next Holishor board meeting; it is not known how this will affect the use of the clubhouse by HSVFD in the future.

- Motion by Dyer, second by Jacoby was made: “HSVFD do away with the Fish Fry.” Discussion was held. Motion did not pass – Vote was 3 to stop the event and 5 to keep the event.
- Motion by Jacoby, second by Dyer was made: “If keeping the Fish Fry there is a need to replace the current fryers, with this in mind, HSVFD to spend up to \$1,000.00 to replace the old fryers.” Following discussion, the motion was tabled for research into actual cost and capacity of fryers, since the current ones can fry a large amount of fish.
- Motion by Dyer, second by Jacoby was made: “To discontinue the Fish Fry and replace it with a Bar-B-Que.” Discussion ensued; motion was withdrawn without a vote being taken.

COUNTY MEETING

- Host in 2016 or 2017

FISH FRY

- No report

UNIFORMS

- No report

OTHER COMMITTEES

MADISON COUNTY

- The February Meeting will be February 19th hosted by St. Jacob Fire Department. The location will be e-mailed to members when it is received.
- Reminder of future meeting hosts : March-Edwardsville; April-Collinsville; May-Marine; June-Ladies Night; July-Glen Carbon; August-Granite City; September-Fosterburg; October-East Alton; November-Roxana; December-Christmas Party and January 2016 is Hamel
- **BINGO** – HSVFD communicated to MCFA that it would work Pension and Scholarship Bingos even though not working regular Bingos. Two Bingos in 2015 require HSVFD to keep the promise to help:

Scholarship Bingo – Wednesday – March 18th

Pension Bingo – Wednesday – April 18th

It was suggested that those members involved in the pension should be the members who work the Pension Bingo, and other members cover the Scholarship Bingo. Captain O'Brien will send out a message and members will schedule to work with him

- MCFA Scholarships - 7 given to HS students
 - 1 – 1K – Marvin Behorst
 - 1 – 1K – General Scholarship
 - 4 – 5 Hundred – General Scholarship
 - 1 – 2K – Fire Service/Science onlyApplication will be placed on the board in the radio room. Student must be a family member of a firefighter and provide all the information requested and have the endorsement of a fire agency/department.
- Alhambra is hosting a Chicken and Beer Dance on Saturday – February 7, 2015, at the Alhambra Firemen's Park

DEPARTMENT GOOD AND WELFARE

- Captain Opel attended the Holiday Shores Fiftieth Anniversary Committee as the HSVFD representative and offered the following information: September 5, 2015 is being set as the official date of the celebration; other notable dates are – March 17th St. Patrick's Celebration – March 28th East Egg Hunt – May 30th Kids Fishing Derby
- A benefit for Rayelynn Kidwell will be held on Saturday, February 7, 2015 beginning at 2:00 PM and going into the evening at Wigglers. Members are encouraged to stop by and show your support.

CORRESPONDENCE

A Thank You note was received from one of our Holiday Shores families, who had a medical emergency, and in which HSVFD responded. The Thank You was for our quick response and actions during the emergency.

It was noted and expressed that this is what we are here to do, with all the training and meetings and fund raising and problems encountered in a volunteer agency...."it is all about the people we can help, and the difference we make in their lives on one of their worst days". All members were in agreement with this sentiment.

The meeting was adjourned at 2106 hours on a motion by Opel, a second by Herman and with all members in agreement. The next business meeting is to be held Monday, February 23rd, 2015.

Minutes respectfully submitted:

Patricia K. McDaniel
HSVFD Secretary
January 27, 2015

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