

# HOLIDAY SHORES FIRE PROTECTION DISTRICT

September 20, 2022 at 7:30 p.m.

## Minutes of Regular Meeting of District Trustees

Meeting called to order by President Henke at 7:30 p.m.  
Trustees Henke, Bussmann and Wilkens were in attendance.  
Chief O'Brien, Assistant Chief Opel and President Bagby were also in attendance.

Minutes for the August Regular Meeting were approved as emailed to the Trustees.

Correspondence: None

Treasurer's Report as of September 20, 2022 was given and approved.

Monthly Income	\$ 6,198.60
Monthly Expenses	6,810.28

Account Balance:

Checking Account	128,237.07
Money Market	134,011.23

Total Funds		\$262,248.30
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Loan #1	280,338.12
Loan #2	130,250.65

OLD BUSINESS:

The generator work will start next week. The contractor has been in touch with Southwestern Electric for the work they must do. We are still waiting on Ameren. We will be finalizing what circuits will be included with the generator.

SOGs have been completed and copies distributed to the Trustees. Some discussion ensued.

The Chief is still working to find stone and parking blocks for around the building.

NEW BUSINESS:

The Chief reported on all aspects of the Illinois OSHA review and requirements. There were some deficiencies which have already been rectified.

**VOLUNTEER'S REPORT:**

We currently have 22 active members, 1 non-active member and 1 probationary candidate. Member/Candidate engagement is going good as a whole, and morale is positive. We've had decent attendance at calls, training and work nights. Call volume is medium to fair overall for September so far.

In August we had 14 calls (9 medical; 2 vehicle accidents; 1 vehicle fire; 1 brush fire; 1 lift assist)

**CHIEF'S REPORT:**

**Calls:** Overall good call participation, some light responses but have had adequate manning. We're up to call 149

**Personnel:** No significant issues to note. We have 23 active members and one candidate. Assuming the trustees approve our SOGs, several letters will go out to members who are not meeting their annual training requirements.

**Budget:** Due to the surprise OSHA inspection we purchased several items including extinguishers and emergency lighting that will hit reserve line items. Will have more detailed costs as invoices come in.

**Equipment Updates:** At this time there are no significant equipment challenges or deficiencies exist. Sentinel has our cab resting blocks and we will be resolving that discrepancy in October. All equipment will be having annual maintenance performed in the third week of October as well as annual hose testing. Proof of our testing and records was a major factor in our mostly favorable OSHA exam.

**Officer's meeting:** The HSVFD Officers held a meeting to discuss operations, personnel, and review the new SOGS on Monday, September 12<sup>th</sup>

**9/11 Ceremony:** We conducted two small sunrise and sunset ceremonies to commemorate 9/11

**PUBLIC COMMENT:** None

**TRUSTEE COMMENT:**

Trustee Bussmann discussed the need for an acronym list for the new SOGs. The Chief agreed and he will work on it.

No further business was discussed or brought up; meeting was adjourned at 7:55 p.m.

Submitted by  
Nick Wilkens, HSFPD Secretary/Treasurer