

# HOLIDAY SHORES FIRE PROTECTION DISTRICT

**January 21, 2020 at 7:30 p.m.**

## **Minutes of Regular Meeting of District Trustees**

Meeting called to order by President Henke at 7:30 p.m.  
Trustees Bussmann, Henke and Wilkens were in attendance.  
Chief Cooper and Firefighter Bagby were also in attendance.

Minutes for the December Regular Meeting were approved as emailed to the Trustees.

Correspondence:

Letter from First National Bank that Associated Trust Company has taken control of our assets for insurance.

Memo from Attorney Balsters indicating a need to update a drug and alcohol policy.

Letter and agreement from Balsters regarding Intergovernmental Agreement with Ft. Russell Fire Protection District.

Notice from Madison County regarding the District's EAV.

Treasurer's report as of January 21, 2020 was given and approved.

Monthly Income	\$ 39,776.16
Monthly Expenses	19,209.47

Account Balance:

Checking Account	114,883.64
Money Market	<u>119,112.96</u>

Total Funds	\$233,996.60
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Loan	361,473.74
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President Henke turned over a check from Ft. Russell for vehicle replacement fund.

**OLD BUSINESS:**

Federal Grant for Radios – Firefighter Bagby reported that everything has been completed except installation.

ISO Plan – All documentation has been completed. Still working on maps for the station and vehicles. They are still planning on being here February 4 at approximately 8:00 a.m. Documents and personnel are needed from Water Districts and 911 Center.

Building Extermination – Captain Opel has contacted BEL-O Company to inspect and repair areas of the station for completed extermination.

**NEW BUSINESS:**

IPRF Annual Audit – The audit has been completed by the Chief and sent to IPRF who will send an adjusted bill in 60-90 days.

OSHA 300A Reporting – This is a required report for injuries and deaths from each department. It has been completed and submitted.

New Grants from The Fire Marshall and IPRF are open. These grants are for small equipment only. The Fire Marshall Grant must be submitted by March 31, 2020 for up to \$26,000 total. The officers are looking for ideas for submission. Firefighter Bagby will be the lead.

Ft. Russell funding was discussed earlier and the check was presented.

**VOLUNTEER'S REPORT:**

The new sign in the front of the building should be completed in 30-60 days.

The bad flashing at the lower level is on hold for replacement in better weather.

A member discussed the need for a baby changing station pursuant to a new requirement by the State.

**CHIEF'S REPORT:**

There is a request for Freedom of Information regarding a fire in Hamel in the year 2018.

Discussion regarding personnel response for 2019 ensued.

Training requirements for 2020 remain unchanged form 2019.

With Board approval, one member shall be removed from the rolls for non-participation. The Board agreed.

One member has left for Military Service.

**PUBLIC COMMENTS:**

Firefighter Bagby recommended that the clock in the radio room should be replaced and upgraded to an Atomic Clock which will be the same as County 911. New World Fire Records can be used free tagging on the with County for a \$100 maintenance fee annually for software. Dana Blotevogel will supply input.

**TRUSTEES' COMMENTS:**

Wilkins questioned the \$600 bill for plowing the lot at the last snow storm. Discussion ensued.

Henke and Wilkins advised that they will be out-of-town the first weeks in February.

There being no further business, the meeting was adjourned at 8:55p.m.

Submitted by  
Nick Wilkins, HSFPD Secretary/Treasurer