

# HOLIDAY SHORES FIRE PROTECTION DISTRICT

February 15, 2022 at 7:30 p.m.

## Minutes of Regular Meeting of District Trustees

Meeting called to order by President Henke at 7:30 p.m.  
Trustees Henke, Bussmann and Wilkens were in attendance.  
Chief O'Brien and Firefighter Bagby were also in attendance.

Minutes for the January Regular Meeting were approved as emailed to the Trustees.

Correspondence: None

Treasurer's Report as of February 15, 2022 was given and approved.

Monthly Income	\$ 795.96
Monthly Expenses	10,826.92

Account Balance:

Checking Account	98,841.75
Money Market	143,609.31

Total Funds	\$242,451.06
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Loan #1	280,338.12
Loan #2	130,250.65

OLD BUSINESS:

The new air cascade system has been ordered from Banner at a cost of \$20,157.00. The compressed air bottles have been ordered from Clean Air at a cost of \$6,715.00

Electronic records and inspection has been purchased from Vector and has been started. This will track vehicle and equipment maintenance and standing equipment at the station.

Tires for 3351 have been put on hold for the time being.

NEW BUSINESS: None

## VOLUNTEER'S REPORT:

## Membership:

We currently have 24 active members and 3 probational candidates. Member/Candidate engagement is going really well as a whole, and morale is positive. We've had good attendance at training and work nights. Call volume is around average; participation per event is well attended. January 2022, we've had 17 total incidents (12 EMS Calls @ 70.59%; 2 Vehicle accidents @ 11.76%).

Relayed to members that during the winter months, bay doors are to be shut when trucks leave for on-scene calls. Fire Fighter Michael Thoe has been selected to serve Edwardsville as a full-time fire fighter and will begin training through the Illinois Fire Academy soon.

Incident Command/Cascade Trailer isn't operational and will refill bottles between Prairietown and Meadowbrook Fire Departments as needed.

Working on the electronic versions through Target Solutions on Work Night/Monthly Truck Maintenance and Equipment, Gear Room and Turn Out Gear Inspections that will eventually generate work orders (as needed) and maintain a database for inspected items. Several Members adding items into the system to keep current and updated.

COVID immunizations records and ongoing testing (weekly for those not immunized and logged) per Region IV/IDPH standards.

## Training and FD Events:

Monday	Jan	10	Documentation & Reports
Saturday	Jan	22	Medical Training (Scenarios)
Saturday	Feb	12	Water/Ice Rescue
Monday	Feb	21	Trauma Packaging
Monday	Mar	14	CPR/AED
Saturday	Mar	19	SCBA Drills/Familiarization
Monday	Apr	11	Building Construction/Fire Flow
Saturday	Apr	23	Auto Extrication

## CHIEF'S REPORT:

**Calls:** Overall good call participation, the President will report overall numbers in his report. Call volume overall for January was slightly below average but we normally see a slight lull in the first quarter. As highlighted in the last report, we did add lighted traffic signs to our safety gear and are still looking for portable 'accident ahead' signs.

**Maintenance:** We have begun the transition of truck maintenance to the Vector Solutions 'Check It' tool and are beginning to use the system to enter and track work orders and repair items. So far it is going smoothly, and we'll continue to train members and add equipment for the next few months.

**Personnel:** We will be dismissing one fire-fighter for lack of participation and not having any of the annual required training complete. I also participated with the Illinois Public Risk Fund on our annual workers compensation audit.

Covid Testing: We are getting good participation and accountability on our weekly Covid testing. Greg Jennings and Bill Gavin are doing a nice job keeping track, informing members, and letting the officers know the weekly status as well as informing members of their call response eligibility

Building/Facilities: Nothing of interest to note other than we have a few exterior lights to replace and the costs of snow removal.

Equipment Items of Interest: 3311 has undergone repairs for a faulty air actuator that was keeping the truck from disengaging pump mode. 3310 has a few issues of note that we're working with Sentinel and Banner on including cab mount issues, a leaky windshield, and an intermittent tank to pump leak. 3360 had a tank to pump leak as well, fixed by Banner and covered under warranty. 3351 has had some work done to replace lights and we're working to re-activate the foam system. The replacement cascade system is on order, anticipated installation should occur by mid to end of March.

Budget Preparation-I'm beginning to put to work on the preliminary budget for Fiscal 2022

PUBLIC COMMENT: None

TRUSTEE COMMENT:

Wilkens commented on how clean the station and equipment has been during the winter months and also questioned updating the Department Website.

Henke commented on some personnel issues.

No further business was discussed or brought up; meeting was adjourned at 7:55 p.m.

Submitted by  
Nick Wilkens, HSFPD Secretary/Treasurer