

## HSFD Monthly Meeting Minutes

March 27, 2023

The monthly meeting of the Holiday Shores Volunteer Fire Department was called to order Monday, March 27, 2023 at 1902 hours by President Brian Bagby and the Pledge of Allegiance was recited.

Members in attendance: Brian Bagby; Bobby French; Mike Hayes; Cale Henke; Debbie Jennings; Greg Jennings; Patti McDaniel; Linda Meurer; Jim O'Brien; Darl Opel; Nik Opel; Gary Presswood; Melony Troeckler; Dave Wilson.

A total of 14 members were in attendance (11 at start of meeting): Quorum (7) achieved.

The following members were excused: Mark Brewer; Blake Fry; Doug Saye.

A motion by Henke, with a second by Gavin to forego the reading of last month's minutes was passed by a majority vote of the members present. Additions - None; Deletions - None; Corrections - None.

### Treasurer's Report: Report given by Bagby -

Checking: \$12,913.08      Savings: \$2,571.15      Total: \$15,484.23

### Old/Unfinished Business

- At our last meeting, we discussed adding a new level of membership to our department: Auxiliary Members. A motion was made by O'Brien with a second by D. Opel to make this change to our constitution, and was passed by a 2/3 majority vote of the members present. It will now be listed in Section 10, Paragraph 1 of our bylaws as noted below:
  - 1) Auxiliary Members will not be held to the same training standards as regular, front-line members. They will be required to complete basic familiarization and high-level annual training as defined by the Chief and Training Officer.
  - 2) Auxiliary Members will complete the normal six month candidacy period with a condensed onboarding checklist and required trainings.
  - 3) Auxiliary Members will not be compensated for attending, training, and calls.
  - 4) Auxiliary Members are not allowed to respond to calls in an emergency role, unless designated for response and support by the Incident Commander or Chief Officer in an on-scene support role. They may respond to the fire department and perform administrative duties (radio, paperwork), but are not allowed to utilize blue lights.

- 5) Auxiliary Members will not be provided with personal protective equipment (PPE) but will be provided with a jacket and uniform shirt (sans badge).
- Applications for five Auxiliary Members were received and voted upon: Michael Lane; Bob Jennings; Eric Hogan; Jessica Henke; and John Meurer. All five applicants were voted in as Auxiliary Members of Holiday Shores Fire Department.
  - G. Jennings made a medical sheet.
  - Bagby went to the HS Association meeting last month, where they discussed raising the yearly dues \$100 to meet the budget. We won't propose asking about lowering or waiving fees, or having lake access for our members until after they have made their decision about dues.

### **New Business**

- The next election will be held here at the department on Tuesday, April 4<sup>th</sup> and we have training scheduled on the evening of the 3<sup>rd</sup>. We'll change our training to another night and will stay away from the classroom so the election group can set up. We will help out if needed.

### **Training**

- We will not have Building Construction and Fire Flow on Monday, April 3 but will reschedule it.
- Auto Extrication will be held Monday, April 10 at the department from 6-10pm. You will receive CEUs for attending.

**Resignation of Officers or Members** - James Holt is resigning his Probationary membership and is moving to Missouri.

**Accepting of Application/Members** - None

**Probationary Members** - See Resignation above.

**Junior Members** - None

**Officer's Reports**

**Safety Officer** - None

**Chief: Jim O'Brien -**

- Rachel Lair will come back and retest those who need it for the Region IV guidelines and protocols. We have a sign-up sheet and G. Jennings will mark us off when we are up-to-date. He will handle our certification process.
- Call participation has been okay. We did not respond to one call recently. We may need to hire employees to staff the department but this will put us in another category of liability.
- Keep up the participation for training and calls.
- Our active membership is 20, not counting Harris.
- We will start planning our budget for next year very soon and the Officer's meeting is this Wednesday.
- We don't have a lot of staffing but we have good equipment. Since we may need to start salaries employees, we don't need two tenders. Having only one tender won't impact our ISO rating/score since we have a lot of mutual aid available. The Trustees agreed to sell 61 and Henke is working on the spec sheet. We may use the proceeds and turn 91 back into a brush truck. Since 91 is over 20 years old though, there is the possibility about selling it too and buying a brush truck.

**Assistant Chief: Darl Opel - Nothing**

**Captains**

**Mike Hayes - Nothing**

**Todd Frank - Nothing**

**Bobby French - Nothing**

**Lieutenants**

**Doug Saye - Nothing**

**Engineers**

**Dave Wilson - We have chosen Milwaukee as our battery system. (Sawzall, hacksaw, etc.) The bottles on all the trucks are full.**

**Brian Bagby - Nothing**

**Gary Presswood - Nothing**

**Medical Training Officer: Greg Jennings** - He will go over pain control tonight after the meeting. It is time for our annual physicals with Amaze and they are working on our forms to fill out. We do not need to do spirometry this time.

### Trucks

**3310** - The Milwaukee tools are on it now.

**3311** - None

**3351** - The K-12 may go on 51. Wilson is working on moving some medical gear to the driver's side back compartment since cleaning it out.

**3360** - Make sure the bins are closed and locked.

**3361** - Nothing

**3391** - Nothing

**Trailer** - All the tanks are full.

### Standing Committees

**Building and Grounds** - We talked to the door guy about key pads and bay doors. He will start those this week with along with weather stripping.

**Computer** - Nothing

**Executive Board** - The next meeting is Thursday, April 13.

**ISO** - Nothing

**Media Coordinator: Nik Opel** - See Fish Fry below.

**Public Relations: Linda Meurer/Debbie Jennings** - See Fish Fry below.

**Trucks and Equipment** - We ordered smooth bore nozzles from Banner - two sets with tips, and are waiting for delivery.

**Sign Committee** - Will change for Easter and the Fish Fry.

### Special Use Committees

**Scholarship** - None

**Budget** - We will start on next year's budget shortly.

**Fund Raising** - See Fish Fry below.

**County Meeting** - The next County meeting will be on Thursday, April 20 at the dance club in South Roxana and is hosted by Hartford.

**Fish Fry** - Meurer will send in an article for the Times. N. Opel is in charge of putting up flyers. Wilson is talking to Prairietown about setting up a frame for our signs at various intersections. We still need to fix one of the fryers. We discussed using some of the Fish Fry proceeds for Harris's care that is not covered by insurance. D. Jennings will discuss it with his family.

### Other Committees

**Madison County** - We had a color raffle and made about \$8,000 and \$14,000 last month. McDaniel will know on April 20 is she returns as president.

**Department Good and Welfare** - We will probably be open for the Community Yard sale again this year on Saturday, June 3.

**Correspondence** - The family from Malibu Way sent us brownies and a card. The Staunton Fire Department sent a letter: they are celebrating their 100 year anniversary and will be holding special activities on Sunday, June 25. They are want us to bring a truck at 3pm to help celebrate and are hoping to have at least 100 trucks attend. We will bring at least two trucks to the event.

The meeting was adjourned at with a motion by D. Opel and second by N. Opel, with all members in agreement. The next business meeting will be held Monday, April 24, 2023.